

**Oregon Fire District Directors Association
June 5, 2021**

MINUTES

President Curtis Hoopes called the meeting to order at 10:00 a.m. A quorum was present:

Present:

Curtis Hoopes, President
John Dun, Immediate Past President
Scott Breeden
David Burnett
Allen Forster
Don Thomson

Laura Green
Joe Morneau

Guests:

None

Staff:

Kate Cochran
Genoa Ingram
Laureal Williams

Not Present/Excused:

Jay Cross, Vice President

Minutes

The Board reviewed the minutes of the April 10, 2021, Board meeting.

MOTION: Moved by Dave Burnett and seconded by Scot Breeden to approve the minutes of the April 10, 2021, meeting as presented. **Motion passed.**

Financial Report

Laureal Williams reviewed the financial reports and member status as of May 31, 2021.

MOTION: Moved by Scot Breeden and seconded by David Burnett to approve the financial reports as presented. **Motion passed.**

President's Report

President Hoopes reported he had sat on the grant committee for the WUI grants administered through the Office of State Fire Marshal. Rocky Point and Klamath District #5.

Staff Report

LOSAP: Laureal reported progress was being made on closure of the Newburg LOSAP program. Going forward, all participants will be considered vested and will have until December 2021 to claim their funds.

Legislative: Genoa asked if the Friday updates were helpful. Board members replied that the reports were thorough. Genoa also reported on the Governor's press conference held the previous day in which it was announced that the State was expected to fully reopen June 23 - 30.

Board Outreach: Genoa reported that she had responded to several requests regarding open meeting laws and open records. Excerpts from the Attorney General's Manual had been provided with the disclosure that OFDDA does not provide legal advice.

Committee Reports

BPSST: No report.

Bylaws and Policies: No report.

Governor's Fire Service Policy Council: Genoa reported that she had attended the previous meeting which was held virtually and provided a report regarding OFDDA's legislative priorities and the Conference.

SDAO Legislative: The next meeting is to be announced.

Conference Committee: The Committee is scheduled to meet immediately after the Board meeting. Working with the program originally developed for 2020, staff is confirming speaker availability and interest. The Committee is considering options for conducting the event in a hybrid event for both in person and virtual participation

NAEFO: Dave Burnett reported that the NAEFO had held several webinars at a cost of \$25 per attendee. The Association has transferred from Go Daddy platform to Streamline for website services. NAEFO has also partnered with the National Special Districts Coalition, to move cases through the federal process. The Association has expanded its membership and increased its presence in Texas, New York and Missouri. This year's Conference will be held September 20 and 21 at the Orleans in Las Vegas. George Dunkel will be one of the speakers as well as Dr. Brittany Albrecht. Bill Webb, Congressional Fire Service Institute will provide an update on federal issues.

Nominations Committee: John Dunn reported that there had been no activity since appointment of Don Thompson. He plans to contact Board members individually within the next two months regarding future plans.

Oregon Life Safety Team: John Dunn reported that he had attended the virtual meeting and there had been some staffing changes within the OSFM. Clair McGrew now staffs the Life Safety Team. A new program, Fire Adapt Oregon, has been implemented to prepare communities for fire by the integrated and strategic use of resources to reduce fires and their impact. The current grant process was also a topic of discussion: \$3.8 million had been allocated by the legislature for grants and 148 applications were received. Total requests topped \$16 million so it is hoped that the legislature will allocate additional funds. The Burn Center representative has requested that fire department notify the Burn Center Directly when there are mass casualties so that the Center can be more prepared. A phone number was provided: (503) 413-4232. The next meeting of the Life Safety Team is July 15.

Property Committee: Allen Forster reviewed a number of recommendations regarding the property at 1284 Court Street, noting that a money market had been set up to accommodate building repairs:

- Sealing cracks in the parking lot: Salem Sealcoating can work us in at a cost of \$425. If delayed, we will not be able to get into the rotation schedule this summer and costs will increase due to potholes. Other companies bid at \$600 and higher.

MOTION: Moved by Scot Breeden and seconded by John Dunn to engage Salem Sealcoating at a cost of \$425. **Motion passed.**

- Fire Sprinklers: Allen reported that some of the sprinkler heads had been recalled and should be replaced. He had secured three bids for replacement and the committee recommends Carters Fire Sprinkler Maintenance and Piping at a cost of \$1,725.00. Other companies bid in excess of \$3,000-\$4,000. Should any sprinkler pipe break during the process, it could be more costly. Other heads have been replaced without incident and those occurrences are rare.

MOTION: Moved by David Burnett and seconded by Scot Breeden to engage Carter's Sprinkler Maintenance to replace the sprinkler heads at a cost of \$1,725.00. **Motion passed.**

Ambassador Committee: No report at this time.

Budget Committee: Initial work on the budget will begin in July.

Past Presidents' Committee: No report at this time.

Old Business:

SDAO/OFDDA Director Accreditation: President Hoopes asked if we had received a list of people who have signed up for the OFDDA/SDAO Academy.

New Business:

- Allen Forster asked for input from the Board regarding the value of his service to OFDDA and whether he should continue.
- Several Board members ordered additional OFDDA shirts and Allen inquired about pricing for computer bags.

Next Meeting

The next meeting had been scheduled for August 14 at the OFDDA office.

Adjourn

There was no further business and the meeting was adjourned at 11:07 a.m.