

# The COMMUNIQUE

JULY-AUGUST 2009

A Publication of the Oregon Fire District Directors Association



**Jackson County Fire District  
#3 Recognized as  
District of the Year**

**2009 Meritorious  
Awards Recipients**

**2009 REDBOOK is Here!**

Page 3



# The COMMUNIQUE

A publication of the Oregon Fire District Directors Association.

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**MISSION STATEMENT:** To serve and strengthen through the provision and coordination of timely information, education, and legislation.



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# In Appreciation

By *Connie L. Barton*



OFDDA President Connie L. Barton

It is always so wonderful to be able to recognize people for a job well done. In the fire service, the Oregon Meritorious Awards Dinner affords us the opportunity to do so each year. During those few hours, we have the privilege of honoring not just our own, but ordinary citizens who find the courage to make a difference in the lives of others. Each recipient represents an individual story of valor, bravery, and a dedication to the fire service.

However, I want to also take the opportunity to recognize those who did not receive awards, but who deserve our thanks just the same. I know there are many other fire districts and departments who, like those recognized at the Meritorious Awards Dinner, go above and beyond each and every day.

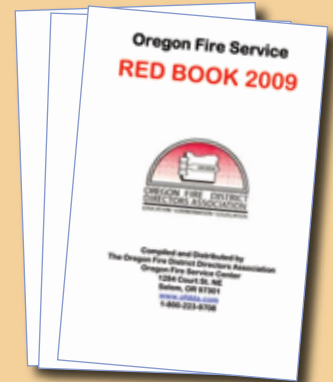
**I know there are many other fire districts and departments who, like those recognized at the Meritorious Awards Dinner, go above and beyond each and every day.**

Pages 10 to 11 lists all those who were recognized on May 30th of this year. A hearty "Congratulations!" to each recipient. We invite you to share your individual stories by submitting your guest article for publication in the *Communiqué*.

Oregon has the finest! We need to remember and continuously recognize our departments and individuals for their accomplishments and their effort in striving to make Oregon a better place. ♦

## **2009 REDBOOK is Here!**

*It may not be "Twilight", but it's still one of our best sellers!*



The *2009 Redbook*, OFDDA's compilation of district demographics, tax base, and other information, is now available on the OFDDA website at <http://ofdda.com/wp-content/uploads/2009/05/red-book-7-09.pdf>.

**AT NO CHARGE**



The Oregon Fire District Directors Association (OFDDA) was organized in 1950 to serve elected directors of fire districts of all sizes throughout Oregon.

**The Communiqué** is the official news magazine of the OFDDA. Complimentary subscriptions are provided to member districts and boards. Annual subscriptions may be purchased for \$3.





# Jackson County Fire District #3 Recognized as District of the Year

By Genoa Ingram  
OFDDA Executive Director

Jackson County Fire District #3 was the recipient of OFDDA's 2009 "District of the Year" award. The award was presented on May 30 at the Meritorious Awards Dinner at the Salem Conference Center.

The purpose of the Oregon Fire District Directors Association "District of the Year" award is to recognize Districts that have distinguished themselves either through implementation of creative programs to serve the public, heighten the awareness of fire safety in their communities, or have gone above and beyond in serving and promoting the fire service causes both in their own communities and across the state.

"In difficult and uncertain times, the willingness of a District to share of its resources for the benefit of firefighters across the state is truly remarkable," said OFDDA President Connie Barton, "But the 2009 District of the Year did just that."



OFDDA 1st Vice President Mark Kreutzer presents the OFDDA District of the Year Award to Chief David Hard, Jackson County Fire District #3

Jackson County Fire District #3 took the initiative to provide instructors for volunteer firefighter training during the recent OVFA Conference at no cost, provided free use of its training facility, and paid its career staff overtime to cover the open shifts left by front line firefighters

who will instruct the classes.

The District also went into its own community for sponsorship funding, generating well over \$10,000.00 in conference savings, enabling registration fees to be lowered from \$225.00 down to \$125.00 per firefighter. ♦

## OFDDA/OFCA JOINT CONFERENCE

### November 5-7

*The Riverhouse*

**3075 N. Business 97, Bend, Oregon 97701**

**Toll Free: (866) 453-4480**

**Mark  
Your  
Calendars** ✓

# EMT-I Survey Request

*By Rose Howe, EMT-I*

There has been a great deal of chatter in the past while regarding the Oregon EMT-I scope of practice, new curriculum and the possible changes ahead in 2012 that may be proposed to bring Oregon alongside the National Registry guidelines.

With all this discussion it seems as if we EMT-I's have not really had the opportunity to voice our feelings about the changes that have occurred and may occur in the future. As such, I have compiled a survey in order compile responses from other intermediates in the state regarding the current scope of practice and other issues that pertain to what we do for our patients here in Oregon. The results of this survey will be presented to the Oregon Medical Board EMT Advisory Committee (of which I am a member) at the next meeting in Portland in late August.

For those who do not know me, let me give you a little background information. I am a volunteer EMT-I in Eastern Oregon, running with a crew of volunteer EMT-B's and first responders. We typically have long transport times, do not run with a paramedic on board and our closest hospital is 60 miles away in John Day. We respond to an average of 60 calls a year so I definitely know what it is like to go for spells without the pager going off, the challenges of maintaining our skills and confidence, keeping up with continuing education requirements. I have been an

EMT-I for the past 9 years, am an EMT instructor, was on the committee that re-wrote the current curriculum, currently sit on the OMB-EMT Advisory Committee and have a passion for EMS.

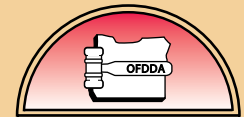
Two years ago the state DHS/EMS office indicated that they were going to send a survey to all EMT-I's in Oregon. The survey was supposed to gauge how intermediates were feeling about the new scope of practice. Unfortunately this survey never materialized and has subsequently been put in a "parking lot". I feel it is VERY important that we EMT-I's have a chance to express our opinions. That is why I have put together this survey and share it with the other members on the EMT Advisory Committee, the state EMS office and folks who attend the meetings. This survey is strictly for intermediates in Oregon and I would like to gather as many responses from across the state as possible so that frontier to urban voices are heard.

Please contact me directly to obtain a copy of the survey. Email is preferred, although I can post a copy to you if you wish. The deadline to return completed surveys to me is August 15th. I will compile a synopsis for presentation at the next OMB meeting and am happy to send a copy to everyone who responds.

I greatly appreciate everyone's assistance in this matter and please feel free to contact me anytime if you have questions.

My contact information is as follows:

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**tripleh@otcwb.com**



**OREGON FIRE DISTRICT DIRECTORS ASSOCIATION**  
 EDUCATION • COORDINATION • LEGISLATION

**MEMBERSHIP INFORMATION CAN BE FOUND AT**  
**[www.ofdda.com](http://www.ofdda.com)**



**FEMA's Assistance to Firefighters Grant Program web page is**  
**[www.firegrantsupport.com](http://www.firegrantsupport.com)**





# The Many Benefits of Being an SDAO Member



By SDAO

The Special Districts Association of Oregon (SDAO) Board continually strives to make SDAO a great value for our members by offering a wide variety of programs and services. We encourage our members to use the programs, staff, and other resources that make SDAO such an outstanding value for more than 880 special districts throughout Oregon.

## Insurance Programs

SDAO, through the Special Districts Insurance Services (SDIS) Trust, offers

the SDAO Property/Casualty Coverage Document.

All requests for legal assistance under the program must be referred by SDAO staff to an attorney contracted with SDAO to perform services under the Pre-loss Legal Program. Each authorized referral will be entitled to up to three hours of free legal assistance. Additional time may be approved depending on the complexity of the issue. If your district calls for pre-loss legal advice prior to making an employment termination decision, the

hands-on assistance and conducting onsite trainings.

## Management Consulting Services

Our newly expanded Management Consulting Services program offers special districts assistance in a variety of critical issues including planning, public and media relations, human resource management, policy development, and best practices. Member districts are eligible to receive up to eight hours of free consulting services. Additional consulting services are available at a pre-negotiated fee for SDAO member districts.

## Legislative Program

SDAO provides legislative representation and advocacy services on behalf of its members on issues that come before the Oregon Legislature and various state administrative agencies.

## Research and Technical Assistance

Members can take advantage of a broad range of support services in the areas of research and technical assistance.

## Education and Training

Training and development programs are provided to help meet our members' continuing education needs.

## Financing Programs

The FlexLease Program is a pooled financing program which enables SDAO members to finance projects with flexible terms and competitive market rates.

## Contact Us

Contact us by phone at 503.371.8667 or 800.285.5461, or via e-mail at [sdao@sdao.com](mailto:sdao@sdao.com). ♦

**This outstanding coverage, service, and value is why nearly 90% of Oregon special districts have chosen SDIS to take care of their coverage needs.**

members the most comprehensive and affordable coverage available to Oregon special districts by including coverage enhancements that are only made available by traditional insurance companies for an extra charge. SDAO members are owners of the program and all surplus revenues are invested into stabilizing rates and providing enhanced services. This outstanding coverage, service, and value is why nearly 90% of Oregon special districts have chosen SDIS to take care of their coverage needs.

## Pre-Loss Legal Services

SDAO provides advice and/or legal assistance to members enrolled in SDIS's General Liability Program on issues that may generate a claim covered under

\$10,000 deductible will be waived. SDAO will not pay any legal fees resulting from a District directly contacting an attorney.

## Claims Administration

The Trust's property/casualty and workers' compensation claims staff has more experience handling public entity claims than any other organization in Oregon.

## Loss Control Consultations

Our loss control consultants have a broad range of experience with risk management needs of all types of exposures. These services are available to members at no extra charge. Our full-time consultants travel the state providing

# Post Election: Time for Reevaluation and Assessment



By J. Kenneth Jones, Carolyn H. Connelly, Christy K. Monson,  
Local Government Law Group, PC a members of Speer Hoyt, LLC

July and August are exciting times for fire districts. Many of you have had new directors added to your district, and you have elected — or re-elected — officers for the Board of Directors.

Whether new or seasoned (I now avoid

budget. Part of your budget review should be a review of the last audit, as well as recommendations by the auditor for improvement. This is a good check for the district to make sure it has followed up on those recommendations.

unlike other units of government, especially cities and counties, are limited in what activities and services are available for their patrons. Those limitations for fire districts are addressed in ORS Chapter 478, which I recommend you peruse.

This is a good time for all boards to review the board policies, as well as agendas and how information is provided to the board. Review and update your short- and long-range planning goals.

Make sure your board has a copy of the Attorney General's Public Meetings Manual available. Before going into executive session, carefully verify that the topic is subject to executive session.

Congratulations to all of you new members, re-elected members, and continuing members.

I look forward to seeing you at the Oregon Fire District Directors Association conference the 5th through 7th of November. ♦

**This is a good time for all boards to review the board policies, as well as agendas and how information is provided to the board.**

use of the term "old"), this is a good time for review. Part of learning the job would be a tour of the district's facilities. This is especially important if you have outlying stations. Second would be discussion and update on any major issues facing the fire district. Third, review the new

As a new director, make sure you understand the limited role you play. You have authority only when meeting as a board, and voting with a majority (fire districts require three (3) affirmative votes to pass any issue, regardless of the number of directors at the meeting). Districts,

Register now online for the  
**November 2009**  
**Joint Conference in Bend**  
**at [www.ofdda.com](http://www.ofdda.com)**

For your convenience and security,  
you may now pay via PayPal.





# Records Management Procedures

By Dave Campbell, WHA Insurance - retired

July 1st each year brings a close of fiscal business for Oregon Fire Districts. It seems appropriate to take brief look at the State mandated requirements for retention of district records.

## How do you find out what the requirements are?

- 1 Go online to [www.Oregon.gov](http://www.Oregon.gov)
- 2 Select State Agencies
- 3 Open Archives Division
- 4 Click on Records management
- 5 Then Records Retention Schedules
- 6 Choose Counties and Special Districts
- 7- This should open General Records Retention Schedule. The General Records Retention Schedule is 152 pages in length (some are blank due to rule changes etc.) You may wish to add this reference to your Favorites web sites.

## The Purpose of the rules:

Page 3 states “the purpose these rules is to implement the provisions of ORS 192.005 to 192.170 and ORS 357.825 to 357.895 by providing orderly retention and disposition of public records, regardless of medium or physical format; standards for appropriate use of microfilm and digital imaging; standards for the protection and storage of public records; and rules for the use of State Archives, State Records Center, and Security Copy Depository. General Records Retention Schedules published as a part of these rules provide state and

local agencies with the lawful authority to destroy or otherwise dispose of commonly occurring public records.”

## Who is your Records Officer?

Appointment of Records Officer 166-030-0016 — on page 11 — states “To establish a records management program to insure orderly retention and destruction of all public records, and to insure the preservation of public records of value, each state and local agency should designate a Records Officer to organize and coordinate records storage scheduling, retirement, and destruction. The State Archivist will provide training and assistance for Records Officers.”

## Where to begin:

The General Records Section begins with a Table of Contents and Fire and Emergency Medical rules are 166-150-0115 on pages 80-84.

Other rules may also apply to Fire District records

## Some examples:

Page 76 addresses the retention of Grant Records.

### **Minimum retention:**

- a) Retain final reports from significant grants ... Permanently
- b) Retain records documenting the purchase and/or disposal of real property: 10 years...
- c) Retain other grant records: 3 years after annual or final expenditure report and approved or, as specified in grant agreement – which ever is longer.



- d) Retain unsuccessful grant applications: 1 year after rejection or withdrawal.

On page 140 Safety Inspection and Compliance Records are addressed in section (16) and Safety Program Records are the subject of section (17).

If you are in doubt about retain records please refer to the Administrative Rule or contact the Archives Division. ♦

## VISIT THE FIRE SERVICE CENTER

When in Salem, do stop by and visit us at the Oregon Fire Service Center, home to Oregon Fire District Directors Association (OFDDA), the Oregon Volunteer Firefighters Association (OVFA) and the administrative offices of the Oregon Fire Service Museum and Learning Center. We are located at 1284 Court Street, just a block and a half east of the State Capitol.



# Volunteers' Corner

*By Jim Oeder, Secretary/Treasurer, Oregon Volunteer Firefighters Association*



The Oregon Volunteer Firefighters Association had a very successful Conference this year hosted by Jackson Co. #3. We would like to again thank everyone involved from Jackson Co. #3 for the hard work they put in to accomplish this.

During the conference our Executive Director Genoa Ingram was back in Salem working very long hours trying

We are laying out our plans to bring the two bills back when they reconvene in February, the two bills will be a tax checks off on the State income tax form which would allow a person to donate out of their tax return, the money raised from this will be used for training, and the firefighter relief fund. The second bill is to extend and expand the rural ems tax

two bills in the next session. With the increase in budget cuts and loss of jobs the volunteer firefighter receives little to no compensation for their time with these bills we can give them a little in return. When you are talking with your legislator pass on these facts to them.

**We would like to again thank everyone involved from Jackson Co. #3 for the hard work they put in to accomplish this.**

to keep one of our legislative bills alive and get passed before the close of session. Unfortunately, while the bill passed unanimously in the House, we did not succeed and the bill was held up by the Senate.

credit that is in place and will end after the 2010 year.

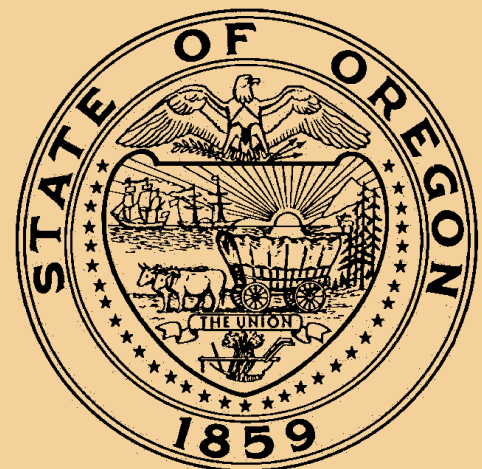
We need your help in trying to make this possible, please contact your State Representative and Senator and ask them for their help and support in passing these

- Three quarter's of the U.S. is protected by volunteers
- There are approximately 950,000 volunteer firefighters in the U.S.
- They DONATE approximately 65 million hours per year
- Their time is valued at over \$75 billion

Ask them to think what it would cost their areas if we did not have any **VOLUNTEER FIREFIGHTERS.**

**Visit us at [www.ovfa.org](http://www.ovfa.org)**

The 75th Oregon Legislative Assembly Adjourned June 29, 9:45 p.m. The Governor has until August 7 to sign or reject any of the bills passed by the legislature. Watch the September/October edition of the Communiqué for a recap of the session.





# 2009 Meritorious Awards Recipients

## **Medal of Valor**

Lt. Aaron Burris, Tillamook

## **Award of Excellence**

Greg Keller, Salem Fire  
Don Porth, Portland Fire & Rescue  
John Oliver, Clackamas Fire  
Lt. Daniel Rossos, Portland Fire & Rescue  
Elaine Parrott, Jefferson Rural Fire District

## **Distinguished Conduct**

Paul LeSage, Tualatin Valley Fire & Rescue  
Steve Crofcheck, City of Albany  
Lt. Roy Ellerbroek, Tillamook –Engine 18  
FF Alex Burris, Tillamook-Engine 18

## **Public Service**

Douglas County Fire District No. 2  
Rodger Johnson, Battalion Chief

## **Certificate of Commendation**

City of Dallas Fire Department  
Travis Lock  
Bob Evans – 26 year Dallas volunteer  
Lane County Fire District #1  
Marty Nelson

## **Lifetime Achievement**

Tim Birr

## **President's Award**

Kelly Bach, Oregon State Firefighters Council  
Timothy McLain, Superintendent Oregon State Police

## **Silver Trumpet**

Don Mulligan

## **Golden Trumpet**

Ed Wilson

## **OFDDA District of the Year**

Jackson County Fire District #3

## **Unit Citations**

TVF&R Training  
Jim Davis,  
Steven Boucher, Lieutenant  
Blake Reichel, FF  
Springfield Fire & Life Safety

John McDowell, Capt/EMT-1  
Scott Price, Engineer/Paramedic  
Beau Johnson, FF/Paramedic  
Bryon Harvey, FF/ Paramedic  
Barry Boettcher, FF/Paramedic  
Mohawk Valley Rural Fire District  
Nathan Biel, FF/EMT-B  
Dennis Flanders, Battalion Chief/EMT-B  
Bob Gorham, Assistant Chief/EMT-B  
Ben Hall, FF/EMT-B  
Joe Headlee, FF  
David Hundley, FF/EMT-B  
Katy Johnson, FF/Paramedic  
Curtis Kindrick, Assistant Chief/EMT-B  
Casey Lorenz, FF/EMT-B  
Garrett Moore, FF  
Craig Petersen, FF/EMT-B  
Rose Selko, FF/EMT-B  
Robert Starkey, FF/First Responder  
Dan Wallace, FF  
Life Flight Network  
Joanne Kitzul, RN  
Brent Dalbec, EMT-P  
Chris Boehm, Pilot  
Tillamook Rescue 49  
Aaron Burris, Lieutenant  
Alan Christensen, Lieutenant  
Geoff Reiff, Captain  
Jason Sterling, Lieutenant  
Chuck Spittles, Captain  
Tillamook Engine 18



Golden Trumpet, Ed Wilson



Lifetime Achievement, Tim LAST

NAME



Unit Citation, Dallas Fire



Unit Citation, Tillamook Fire



Unit Citation, Nestucca Fire



Silver Sparky

Roy Ellerbroek, Lieutenant  
 Alex Burris, Firefighter  
 Brad Reiff, Battalion Chief  
 Tillamook Truck 31  
 Daryl Hamilton, Lieutenant  
 Kyle Adams, Firefighter  
 Kris Davis, Firefighter  
 Chris Miller, Firefighter  
 Mike Perez, Firefighter  
 Phillip Soots, Firefighter  
 Bradley Hamburger, Cadet  
 Tillamook Engine 15  
 Kyle Sheets, Firefighter  
 Tillamook Rescue 48  
 Jack Mulder, Firefighter  
 Jimmy Reiff, Firefighter  
 Tillamook County Sheriff's Office  
 Deputy Chuck Reeder  
 Deputy Billy Cloud  
 United States Coast Guard Station,  
 Tillamook Bay  
 Michael Leavitt, BMCM  
 Donald Lanham, BM1  
 Richard Bartel, BM1  
 Jody Daughtrey, MK3  
 Ross Ellis, SN  
 Nestucca Rural Fire Protection  
 Levi Beachy, Int. Capt.  
 Simon Carrillo  
 Laurie Caspell  
 Jaynie Cole  
 Travis Cole, Lieutenant

Ann Cunningham  
 John Eckhardt  
 Don Harrison, Lieutenant  
 John Kiefel, Deputy Chief  
 Patrick Maahs  
 Neil Marquis  
 Kathie Remington  
 Leonard Remington  
 Sherrienne Remington  
 Jim Straessle, Captain  
 Jeneanne Upton  
 Jared Wakefield  
 Dallas Fire Department  
 Joshua Darland  
 Dennis Unger  
 Sean Condon  
 Lisa Friedow  
 Rob Anderson  
 Todd Brumfield  
 Joe Koubek  
 Dallas Emergency Medical Service  
 Kim Storms  
 Michael Hasson  
 Amy Yount  
 Falls City Fire Department  
 Shane Castle  
 AJ Bishop

Dennis Castle  
 Will Smith  
 Donovan Watkins  
 Brett Wyatt  
 Life Flight Network  
 Paul Pharr  
 Patrick Dowling  
 Chris Boehm  
 Oregon Army National Guard  
 C Company, 7th Battalion,  
 158th Aviation Regiment  
 CPT Adam Lulay  
 CW2 Ryan Estill  
 SGT Chris Skidmore  
 SGT Brandon Names  
 Citizen Life Saving - State Fair  
 Jim Berens  
 Adam Berens  
 Jan Sauls  
 Tillamook  
 Maddie Rae  
 KOIN News - Tillamook  
 Eric Taylor, reporter  
 Matt Rashleigh, VWideographer  
 Gabe Austin, Videographer





# **BOARD & CHIEF : UNIFIED LEADERSHIP?**

**OFDDA/OFCA 2009 JOINT CONFERENCE**

## **Featuring:**

**Mark Speckman, Head Football Coach- Willamette University**  
Motivation - A Moving Target

**Chuck Burkell, Organizational Consultant- Burkell & Associates**  
Exercising Leadership and Decision-Making in Times of Crisis

**Mark Light, Executive Director- International Association of Fire Chiefs**  
Surfing and Surviving the Economic Wave

**November 5 -7, 2009**  
**Riverhouse Convention Center**  
**Bend, Oregon**