

**Oregon Fire District Directors Association
November 5, 2014**

MINUTES

President Trotter called the meeting to order at 1:31 p.m. A quorum was present:

Present:

Don Trotter, President
Roger Edwards
Mark Kreutzer
Eldon Marcum
Roy Palmer
Dennis Rogers
Carol Smith
Don Thompson

Staff:

Genoa Ingram
Jessica Carpenter
Ken Jones, Legal Counsel

Guests:

Connie Carter, OFDDA Past President
David Jones, OFDDA Past President
Bob Reeves, OFDDA Past President

Not Present:

Darrell King, excused

Minutes

The Board reviewed the minutes of the September 20, 2014, Board meeting. With no corrections or additions noted, the minutes were *approved as presented*.

Financial Report

Staff reviewed the Balance Sheet reflecting the current checking account balance, as well as the Money Market accounts.

President's Report

President Trotter reported that the Executive Committee had met on October 18 to discuss the Strategic Plan and how OFDDA was meeting its goals. The Committee also approved the budget for presentation to the membership. He thanked the Board members and presented each of them with a gift. Board member Darrell King was acknowledged for his work on the Conference.

Staff Report

LOSAP: Staff reported that revised agreements were being signed and returned by participating districts. Director Kreutzer suggested updating the list of most frequently asked questions based on the revisions to the Agreement. Staff also provided an update on efforts to create regional LOSAP plans in keeping with the limit on new plans imposed by VALIC.

Conference: Staff discussed the protocol involved with the Opening Ceremonies, particularly whether the Board wanted to be seated in advance or enter after attendees are seated. By consensus, Board members agreed that they would like to already be seated so as not to detract from the Memorial.

Staff also noted that SDAO will grant a discount to OFDDA if it can be demonstrated that all Board members have taken approved courses.

Committee Reports

The following written guest reports were received:

BPSST – David Jones summarized his written report. (EXHIBIT A)

Bylaws and Policies – Roy Palmer reported that the Committee recommended no additional modifications to the Bylaws.

Governor's Fire Service Policy Council – Bob Reeves summarized the minutes of the last meeting. (EXHIBIT B)

Conference Committee – Staff summarized some last-minute speaker changes and reported that OFDDA was falling short on the lodging commitment. The Conference will be a success but will not realize quite the profit originally hoped due to additional costs associated with the facility.

NAEFO – Mark Kreutzer asked to defer his report to the General Session.

Property – Past President Bob Reeves reported on the report and recommendations from the Property Committee. Staff reported that the bid process has begun on the limb removal but not on gutter cleaning, or parking lot repair.

Ambassador Committee – Eldon Marcum reported on research relating to membership which reflected that 42 percent of districts in the state are not members. Ideas for promoting membership were discussed, including programs to identify and attract non-members during Conference.

Budget Committee – Dennis Rogers reviewed the proposed budget which has been posted on the OFDDA website for review by the membership. Staff noted that actuals had been updated and reposted. The Board discussed modifying the contingency fund for building repairs and maintenance. Director Kreutzer suggested creating a new fund or modifying the existing fund to cover ongoing property needs which would grow each year in anticipation of meeting major project expenditures. President Trotter suggested increase "Other Maintenance" fund to \$2,000 on a yearly basis.

OFCA Fire Insurance Task Force – Roy Palmer reported that a presentation will be made during the Conference and encouraged attendance. President Trotter reported on a meeting with Canby Fire who had expressed positive feedback with regard to ISO changes.

OFCA Volunteer 360 Task Force – Mark Kreutzer reported that Chief Henson had resigned from Marion County Fire District but has offered to continue to serve as a resource for the Task Force.

Nominations Committee – Roy Palmer reviewed the proposed slate of officers/Board members:

President – Mark Kreutzer

1st Vice President – Dennis Rogers

2nd Vice President – Don Thompson

Position #1 – Don Trotter (Past President)

Position #2 – Eldon Marcum seek re-election

Position #3 – Gary Endicott, Jackson 4/Shady Cove

Position #4 – (If vacated, appointment in January)

Position #5 – Expires in 2015

Position #6 – Expires in 2015

Vacant Lands Committee Roy Palmer reported that the Committee has not met since the last Board meeting but is working toward legislation.

Law Enforcement Task Force (GFPC) – Roger Edwards reported the Task Force has held one meeting. He discussed the issues identified such as firefighters carrying guns, which is against district policy, with the knowledge of the district or department. The second meeting will be held during Conference and expansion of firefighter duties will be discussed.

Old Business

Audit/Financial Review: Staff reported that the process had begun.

New Business

No new business.

Next Meeting

The next meeting will be Saturday, January 24, 2015 at 10:00 a.m.

Adjourn

There was no further business and the meeting was adjourned at 3:16 p.m.

OFDDA Board Meeting Nov.5, 2014

DPSST and Fire Policy Committee report

Dave Jones, OFDDA Past President

Last **Fire Policy Committee (FPC)** meeting was August 27, 2014, reported on in September report

Next **FPC** meeting set for November 19, 2014 has been cancelled. Next scheduled meeting is February 25, 2015

The Fire Policy Committee Denial and Revocation Advisory Workgroup met on September 22.
Attached is a copy of the minutes of that meeting.

The OR-ORSHA advisory work group had a teleconference on October 1st.

I was in Hawaii, and thus was unable to participate. (ok, ok, I choose not to participate.)

Last **DPSST Board** meeting was on October 23, 2014.

Approved eight proposed OAR rule changes to sent on to public comment.

1. Criminal Justice Commission Crimes Effective Date
2. Temporary Work Permits for Private Security
3. Continuing Education Requirements for Private Security
4. Background Investigations (Corrections, Police, Telecommunications, and Fire)
5. Name change Wildland Interface Firefighter to Wildland Fire Operations
6. Fingerprint and Denial/Revocation Update for Fire personnel
7. Exceptions for Academic Proficiency Standards
8. Tribal Law Enforcement requirements

From the **Policy Committees**...approved all recommendations, which included... certification revocation for two police officers, one telecommunicator, and two corrections officers, approved medical waiver for one corrections officer, approved not to revoke one fire fighter, approved not to deny a request for training from a corrections officer, denial of eligibility for a corrections officer, and denied certification for a private security officer.

Approved new Policy Committee Appointments.

New to **FPC** is Jeff Hamilton replacing Alan Ferschweiler. (Oregon State Fire Fighters Council)

Approved a Police Officers' name to Memorial Wall. (St. Paul PD, line of duty death in 1906.)

Report from Director

Policy Committees updates

Presentation of Center for Policing Excellence (DPSST academy training on community threat)

The next **Board** meeting is scheduled for January 22, 2015.

FIRE SERVICE DENIAL AND REVOCATION ADVISORY WORKGROUP



Meeting Minutes: The 2014 Fire Service Denial and Revocation Advisory Workgroup met at the Department of Public Safety Standards and Training in Salem, Oregon on September 22, 2014 at 9:00 a.m.

ATTENDEES

Fire Policy Committee Members

Alan Ferschweiler	Oregon State Fire Fighters Council
Dave Jones	Oregon Fire District Directors' Association
Jamie Paul	Forest Protection Agencies (via teleconference)
Dan Peterson	Oregon Fire Instructors Association

Fire Policy Committee Members Absent:

Joe Seibert	FPC Chair, Non-Management Firefighter
Michael Silva	Oregon Fire Marshals Association

DPSST Staff:

Julie Olsen-Fink	Fire Certification Supervisor
Linsay Hale	Professional Standards Division Director
Kristen Hibberds	Standards and Compliance Coordinator
Leon Colas	Professional Standards Coordinator
Kayla Ballrot	Fire Certification Coordinator
Tina Diehl	Fire Certification Specialist

1. Meeting Called to Order

- Julie Olsen-Fink called the meeting to order at 9:18 am. Thank you for participating in this discussion. Introductions were made for the record.

- The Denial and Revocation Advisory Workgroup was asked to meet again at the request of the Fire Policy Committee (FPC) at the August 27, 2014 meeting. The FPC is requesting the workgroup to review the current Core Values and determine their relevance to the fire service, suggesting additions, edits or deletions deemed appropriate.

2. Review the Oregon Administrative Rule (OAR) adopted Core Values.

- Current Fire Service Core Values
 - Honesty: Honesty includes straightforwardness of conduct; integrity, adherence to the facts; freedom from subterfuge or duplicity; truthfulness and sincerity.
 - Professionalism: Professionalism includes the conduct, aims, or qualities that characterize or mark a profession or a professional person; extreme competence in an occupation or pursuit.
 - Justice: Justice includes just treatment, the quality or characteristics of being just, impartial or fair.
- To assist in the discussion, staff compiled a sampling of Core Value suggestions and definitions for consideration. Advisory Workgroup members were asked to review them and select the Core Values they believe are integral for **certification** as a fire service professional.
- After a thorough discussion, the group established and decided on two new Core Values:
 - Integrity: Honesty, ethical behavior, trustworthiness, truthfulness, sincerity, straightforwardness, accountability.
 - Professionalism: Accountability, good judgment and behavior expected in the fire service, conduct becoming of a fire service professional.

3. Current Statutory Authority

- Current Mandatory Disqualifiers:
 - Measure 11 Crimes (as identified in ORS 137.700) – Must Revoke/Deny
 - ❖ Discussion: Currently revoked/denied for life. Handled administratively. The group wants FPC to have an informational update to know of any mandatory cases. (When the conviction occurred, what the specific conviction was, name and agency).
 - Discharge for Cause – Must Revoke/Deny/Suspend
 - ❖ Discussion: Currently revoked/denied for life. The agency starts the process with a PAF. Handled administratively. Staff will compare the conduct that led to the individual's termination to the following new categories:
 - Lack of integrity
 - Dishonesty

- Unethical behavior
- Untruthfulness
- Insincerity
- Lack of straightforwardness
- Lack of accountability
- Unprofessionalism

The group wants FPC to review cases after staff has removed inappropriate submissions that don't meet the criteria.

- ❖ Statutorily, aggravating and mitigating circumstances cannot be considered.

- Current Discretionary Disqualifiers:

- Falsification - Of any document submitted to the Board or Department
 - ❖ Discussion: No concerns or suggested changes for this standard.
- Discretionary Crimes – Criminal convictions other than Measure 11.
 - ❖ Discussion: List of crimes was made January 15, 2008. What to do if additional crimes or some removed from list? Review list every year at FPC as the list changes.
 - ❖ Discussion: Convictions resulting in a requirement to register as a sex offender shall be reviewed by the FPC regardless of the date of conviction.
 - ❖ Discussion: Make a matrix for cases coming to FPC.
 - ❖ Discussion: Look back dates - 2003 was the original look back date. In 2007 the standard was changed to a look back date of 2008. (Only convictions that were committed in the last 10 years – 2008 and forward to 2018).

ACTION: Kristen Hibberds to create a look back list of conviction cases from 2008 forward to current time. This will help determine what the filters should be on the matrix.

- Matrix filters:
 - Prison/jail time
 - Restitution
 - Parole/probation
 - Failure to report a conviction while certified
 - Registered sex offender
- Aggravating and mitigating FPC discussions:
 - When the conviction occurred – time frame
 - Number of convictions
 - Domestic violence
 - Self report
 - Dishonesty/fraud
 - Adversely reflect on person and ability to perform

- Unfit to render service due to loss of confidence
- Physical/emotional condition

ACTION: Linsay Hale believes that staff has enough information for direction to move forward. Staff will put together a mock FPC meeting with this process and report at the February 2015 FPC meeting.

Meeting adjourned @ 1:15 p.m.

TO: Don Trotter, President, OFDDA

FROM: Bob Reeves, Co-Chair, GFSPC

SUBJECT: Governor's Fire Service Policy Council

DATE: October 29, 2014

The GFSPC met on October 28th at the State Fire Marshal's office.

Chief Ney gave an update on the Law Enforcement Task Force progress (See attached). OFDDA board member Roger Edwards in on this committee and should have some input for the board. The lack of Police protection in some areas has created serious problems for the fire service.

Firefighter Injury Statistics Task Force Co- Chair John Nohr gave an update on his committee (see attached). So far they have had more questions than answers. When is it a job connected injury? He pointed out some problems reporting problems within his department.

State Fire Marshal report. Hazmat Program is finalizing the contract with Pierce to purchase new Hazmat response vehicles. Target date for delivery will be this spring.

Jeff Henderson, started as the Coos Bay deputy October 20. There is recruitment out for vacant DSFM positions in Roseburg, Bandon, and Klamath Falls. Greg Davis was promoted to the new Supervising DSFM effective October 1.

Dana Selover, MD, Gave an update on the Ebola issue in Oregon. Chief Nohr also gave an update on how Portland Fire is preparing for emergencies regarding this issue. I am sure we will hear more on this subject in the future.

The next GFSPC meeting will be January 26, 2015.