

OFDDA POLICIES

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EXECUTIVE BOARD X

PAST PRESIDENTS COMMITTEE

1.0 **PURPOSE**

The purpose of this Policy is to establish a Committee to provide an opportunity for Past Presidents of the OFDDA to be involved in meeting the objectives of the organization as defined in the OFDDA Constitution and Bylaws.

2.0 **SCOPE**

This Policy applies to all persons who are Past Presidents of the Oregon Fire District Directors Association.

3.0 **GENERAL PROVISIONS**

3.1 The Committee

3.1.1 The committee shall be comprised of Past Presidents of the association.

3.1.2 The Immediate Past President shall be the Committee chair effective January 1st of each year.

3.2 Duties of the Chair

3.2.1 Contact other Past Presidents to determine who is interested in serving on the committee.

3.2.3 Attend OFDDA Board meetings and insure that Committee members receive minutes of the Board meetings.

3.2.2 Coordinate with Committee members to determine whether they would like to have meetings in person, electronically or both. Following the discussion, schedule initial meeting.

3.3 Duties of the Committee

3.3.1 The committee shall determine which activities it would like to undertake that would help meet the objectives of the OFDDA as defined in the Constitution and Bylaws. Some activities that may be considered are:

- A. Assist with the annual conference
- B. Fire District visitations on behalf of OFDDA
- C. Help with training activities

Prior to starting the activities, a proposal shall be presented to the OFDDA Board of Directors or Executive Committee for their review and comment.

3.3.2 A budget outlining any expected expenditures must be submitted to the OFDDA Board Executive Committee for approval prior to any obligations.