

OFDDA POLICIES

APPROVED: October 19, 1991
REVISION: November 6, 1996
REVISION: _____
REVISION: _____

POLICY NUMBER: 112
NUMBER OF PAGES: 1
ADOPTED: X **DRAFT:** _____
EXECUTIVE BOARD X

DUTIES OF DIRECTORS

1.0 **PURPOSE**

The purpose of this Policy is to outline the Duties of Directors.

2.0 **SCOPE**

This Policy applies to the Directors of the OFDDA Board.

3.0 **GENERAL PROVISIONS**

3.1 Duties of Directors:

- 3.1.1 Attend all possible Board meetings and actively take part in Association business transacted by Board.
- 3.1.2 Serve and function on Association committees when requested and can do so.
- 3.1.3 Give reports regarding Association business whenever such reports are called for.
- 3.1.4 Help promote programs that are in the interest of the Association.
- 3.1.5 Assist in developing the rules by which any meeting of the Association is to be conducted.
- 3.1.6 The above duties and responsibilities of the Directors are in addition to those covered in the Constitution and Bylaws or by other specific policies.