

***** IMPORTANT *****

To: SDIS Workers' Compensation Insurance Program Members
From: Scott Neufeld, Loss Control Manager
Date: July 1, 2009
Re: OR-OSHA Self-Insured Loss Prevention Program

As a member of Special Districts Insurance Services Workers' Compensation Program (group self-insured), OR-OSHA requires certain administrative responsibilities under OAR 437-001-1055 and OAR 437-001-1060 for your district.

OAR 437-001-1055 requires each member of a group self-insured program to establish and implement a written occupational health and safety loss prevention program for each establishment that includes; 1) loss prevention effort for prevention or reduction of health and safety injuries and illnesses; and 2) inform managers and workplace locations of the availability and the process for requesting loss prevention assistance.

OAR 437-001-1060 then outlines what is required as part of the loss prevention effort.

SDAO and legal counsel have put together a program that will help members meet the OR-OSHA requirement for a loss prevention effort at your district. This loss prevention effort is above and beyond your already required written programs such as hazard communication and lockout/tagout as an example.

The first step in the process is to make sure that all managers at your district know that SDAO is your workers' compensation carrier and that as a member of the program loss prevention assistance is available to them. This can be as simple as sending an email out to all managers or posting a notice at all establishments stating this (**attached is a notice you can copy and post**). Have a plan in place that if loss prevention assistance is needed, managers know who to contact at your district so it can be forwarded to the SDAO loss control department.

Failure to comply with these OR-OSHA requirements can result in fines for your district. Our Loss Control Department is available to help you meet this requirement. Please take advantage of our assistance by calling us at (800) 285-5461.