

**Oregon Fire District Directors Association
October 26, 2016**

MINUTES

President Dennis Rogers called the meeting to order at 1:23 p.m. A quorum was present:

Present:

Dennis Rogers, President
Mark Kreutzer, Immediate Past President
John Dunn
Gary Ollerenshaw
Don Thompson
Eldon Marcum
Spike Piersol
Kevin Van Dyke

Guests:

Ken Jones, Local Government Law Group
David Jones, OFDDA Past President

Staff:

Genoa Ingram
Jessica Carpenter

Minutes

The Board reviewed the minutes of the September 17, 2016, Board meeting and the September 14, 2016, email ballot minutes.

MOTION: Moved by Mark Kreutzer and seconded by John Dunn to approve the minutes of the September 17, 2016, Board minutes and the September 14, 2016, email ballot minutes. **Motion passed.**

Financial Report

Jessica Carpenter reviewed the financial reports.

Guest Reports

OSFM Report – Written report on file as submitted by Jim Walker, State Fire Marshal.

President's Report

President Rogers recapped his year as President, emphasizing how rewarding it was to participate in the OFCA Conference, as well as OFSOA and OVFA Conferences. He emphasized the importance of fire service partners working together.

Staff Report

LOSAP – Genoa Ingram reviewed proposed Policy 154 allowing more flexibility for emergency cash disbursements for past as well as current volunteers.

MOTION: Moved by Eldon Marcum and seconded by John Dunn to adopt Policy 154 as presented. **Motion passed.**

Genoa noted that, with the passing of Bob Reeves, there was an opening on the LOSAP Trustees for an OFDDA representative. President Rogers appointed John Dunn to the LOSAP Trustees.

Legislative – Genoa Ingram provided information on urban renewal efforts. She and other members of the lobby will meet with Rep. Holvey on November 3 to discuss legislative action.
SDAO Agreement – Genoa Ingram provided an overview of the relationship between OFDDA and SDAO and the agreement for OFDDA to promote SDAO programs. **By consensus**, the Board agreed to allow the Executive Committee to review the contract and provide approval for staff to sign.

Conflict of Interest Policy – Genoa Ingram distributed a manual published by the Attorney General’s office regarding a recommendation for non-profits to have a conflict of interest policy.

Conference Overview – Jessica Carpenter provided an overview of this year’s Conference logistics, including meals and accommodations. Genoa Ingram reviewed the expanded agenda and identified Board members to introduce speakers and distribute evaluation forms for each presentation.

Committee Reports

BPSST – Dave Jones reviewed his written report and noted that his term on the Board was up. He recommended that the Board make a selection for his replacement as soon as possible since the individual selected must go through Senate confirmation.

Bylaws & Policies Committee – Mark Kreutzer reviewed the proposed Bylaw changes to be voted on by the membership. He also reviewed the election process for this year.

Governor’s Fire Service Policy Council – No report. Mark Kreutzer reported that the meeting had been held the previous day while he was on the way to Conference.

Conference Committee – No additional report.

SDAO Legislative – Staff reported that the next meeting is November 10.

NAEFO – Mark Kreutzer reported that the Conference was successful.

Nominations Committee – No additional report.

Fire & Life Safety – John Dunn reported that the group does not meet until December.

Property Committee – Staff reported that the new light fixtures have been installed.

Ambassador Committee – Gary Ollerenshaw asked to meet with staff to discuss a plan for increasing membership.

Budget Committee – No additional report.

Vacant Lands Committee – No report. (Mark Kreutzer had previously reported that legislation on this issue is anticipated for the 2017 session from OFCA.)

Past Presidents Committee – No report.

Staffing Contract

MOTION: Moved by John Dunn and seconded by Spike Piersol to approve the staffing contract with the following changes:

- Board of Directors **will** conduct an annual review;
- Health insurance will be capped at \$12,000 annually;
- Correction of several typographical errors.

Motion passed.

Other Business The Board discussed preservation of OFDDA records and inventory of office furniture and equipment. Staff noted that legal counsel had provided a lease agreement that included a requirement to update the inventory list.

Next Meeting

The next meeting is scheduled for Saturday, January 21, 2017 at 10:00 a.m.

Adjourn

There was no further business and the meeting was adjourned at 3:19 p.m.