

**Oregon Fire District Directors Association**  
**November 6, 2013**  
**MINUTES**

President Roy Palmer called the meeting to order at 1:02 p.m. A quorum was present:

**Present:**

Roy Palmer, President  
Darrell King  
Mark Kreutzer  
Eldon Marcum  
Bob Reeves  
Dennis Rogers  
Carol Smith  
Don Trotter  
Don Thompson

**Guests:**

Chief James Aldrich, OFCA  
Jeff Griffin, Wilson Heirgood  
Chief Kevin Henson, OFCA  
Dave Jones, Jefferson Fire District  
Ken Jones, OFDDA Legal Counsel  
Chief Ted Kunze, OFCA  
Chief Gary McQueen, OFCA  
Nicole Palmateer, OFCA  
Dave Penicook, Wilson Heirgood  
David Sellers, OVFA

**Staff:**

Genoa Ingram  
Jessica Carpenter  
Laureal Williams

The Board reviewed the minutes of the September 7, 2013, meeting.

**MOTION:** Moved by Eldon Marcum and seconded by Dennis Rogers to approve the minutes of the September 7, 2013, meeting as submitted. **Motion passed.**

The Board reviewed the minutes resulting from the October 4, 2013, electronic balloting in response to a request for early distribution of LOSAP funds.

**MOTION:** Moved by Eldon Marcum and seconded by Dennis Rogers to approve the minutes of the October 4, 2013, electronic balloting as submitted. **Motion passed.**

**Financial Report**

Staff reviewed the financial statements, with special attention to the actual and anticipated conference revenue and expenses. In summary, staff indicated that both conference gross revenue and expenses are anticipated to be lower than originally budgeted; the net income figure is likely to be on budget.

With regard to conference, staff noted that the presenters for the 360 Volunteer Compensation Taskforce was requesting reimbursement for the photocopied handout materials prepared for the conference presentation. Because the material was being updated up until the start of

conference, there was no adequate opportunity to provide the OFDDA staff with the information ahead of time for in-house copying.

**MOTION:** Moved by Bob Reeves and seconded by Darrell King to authorize reimbursement of the photocopying expense for the 360 Volunteer Compensation Taskforce presentation materials. **Motion passed.**

**MOTION:** Moved by Darrell King and seconded by Marc Kreutzer to accept the financial report as presented. **Motion passed.**

### **Guest Reports**

Chief Gary McQueen and Chief Kevin Henson provided a brief overview of the 360 Volunteer Compensation Taskforce presentation that will be provided at the conference. At the conclusion of the report, President Palmer asked if any official action was needed from OFDDA to support the process moving forward. McQueen indicated that the group would appreciate the endorsement of the board. It was the consensus of the board to support the concept of the Taskforce's efforts, although full support of the process will be determined after the individual board members have had an opportunity to read the Taskforce's full report.

### **Staff Report**

Board Schedule for Conference—Genoa reviewed the board packet, with special emphasis on the printed OFDDA Board conference schedule, identifying speaking and attendance responsibilities for each board member.

SDAO Contract—Genoa reported that contract renewal negotiations with SDAO were anticipated soon and noted that SDAO Executive Director Frank Stratton was scheduled to attend the conference. On a related note, Genoa indicated that she may not be lobbying on behalf of SDAO in the future, although she will continue to support their efforts on those issues for which SDAO's and OFDDA's interests align.

Legislative -- Genoa distributed a concept paper entitled "Collection of 911 Taxes from Prepaid Wireless Users in Oregon" and provided an overview of the recent efforts by OFDDA and OFCA legislative staff to have the concept adopted in Oregon. In addition, Genoa noted that the collective bargaining bill from last session is likely to be returning in the 2014 session.

Conference – Don Trotter noted that the Conference Committee awarded five scholarships to this year's conference (seven scholarship applications were received. Don reported that the Committee has received a few requests for registration refunds after the published cancellation cut-off date; he asked for board direction on this matter since the Committee does not currently

have a policy in place for reimbursement requests of this nature. Don noted that by the cut-off date, OFDDA has incurred approximately \$150 in expense for each registered attendee.

**MOTION:** Moved by Darrell King to authorize the Conference Committee to make full refunds of conference registration refund requests received after the cut-off date. **Motion died for lack of a second.**

**MOTION:** Moved by Bob Reeves seconded by Mark Kreutzer to authorize the Conference Committee to make 50 percent refunds for conference registration refund requests received after the cut-off date. A roll call count was requested: Don Trotter, Aye; Darrell King, Nay; Bob Reeves, Aye; Eldon Marcum, Aye; Don Thompson, Aye; Mark Kreutzer, Aye; Dennis Rogers, Nay; Carol Smith, Nay. **Motion passed.**

Don Trotter concluded the Conference Committee report by thanking the OFDDA staff members for all of their hard work in planning and preparing for the conference. Darrell King thanked Don Trotter for his work as the committee chair.

LOSAP: Staff provided an update on the LOSAP program. The Board discussed the current process of advertising LOSAP and what its current value is to the volunteers.

### **President's Report**

President Palmer reported his attendance at the recent OFCA Board meeting and indicated that he had relayed the OFDDA's appreciation for the organization's cooperative efforts over the past year. Palmer continued with a brief preview of the issues to be addressed during the ISO presentation at the upcoming conference.

Palmer noted that he is currently serving as interim chief for the Shady Cove Fire District; the Shady Cove School District was recently selected as a test site for the new lockdown technology, a recently developed app designed to notify emergency dispatchers immediately when a school lockdown is needed and would act to secure the building. Palmer reported that he has been asked to represent the interests of the local fire service as the new app undergoes site testing.

Palmer reported that the 2013 Fire Service Summit is scheduled for late November in Welches, Oregon. Noting that the association president and vice president typically attend the summit, Palmer suggested that OFDDA should instead send the president-elect and the 1<sup>st</sup> vice president-elect (as determined at the upcoming election).

## **Committee Reports**

The following written guest reports were received: (EXHIBITS A-D)

1. BPSST – Dave Jones reviewed the written report as submitted on the committee’s activities, noting that details related to the report can be found in the meeting minutes on the Department of Public Safety Standards Training website ([www.oregon.gov/DPSST](http://www.oregon.gov/DPSST)) Dave reported that his three-year term as OFDDA’s representative on the committee will be ending at the close of 2013 and indicated that he would be willing to serve for another term if so desired.
2. Insurance/Risk Management – Dave Penicook distributed and reviewed a schedule of board member training workshops, noting that more than 30 presentations will be made by the end of 2013. In addition, Dave provided a list of course descriptions as presented in the workshops; he noted that a new budgeting class will be added to the list for 2014.
3. Governor’s Fire Service Policy Council – Bob Reeves provided an overview of the council’s recent activities. He indicated that the council’s most recent meeting addressed organizational issues and a preview of fire stats for the state. Of particular note, the stats for firefighter injuries appeared to be unexpectedly low. As a result, the council will be working to ensure accurate reporting by the participating departments/districts.
4. NAEFO – Mark Kreutzer reported that he no longer serves as president of NAEFO but remains on the organization’s board as the Oregon representative. Mark provided a brief review of the recent NAEFO Conference in Nevada.
5. Nominating Committee – Committee Chair Bob Reeves reviewed the current ballot, noting that Roger Edwards (Hoodland Fire District) is the only non-incumbent on the slate currently. The first call for nominations is scheduled for the OFDDA business meeting on Friday, November 8. Prior to the call for nominations, the ballot includes the following candidates: Don Trotter running for President, Darrell King running for First Vice President, Dennis Rogers running for Second Vice President, Mark Kreutzer running for Director Position 4, Roger Edwards running for Director Position 5, and Carol Smith for Director Position 6.

## **New Business**

The Board reviewed the conference program.

**MOTION:** Moved by Dennis Rogers and seconded by Eldon Marcum to ratify the 2013 Oregon Fire Service Conference program as presented. **Motion passed.**

The Board reviewed the Nominating Committee’s report.

**MOTION:** Moved by Dennis Rogers and seconded by Don Thompson to the report of the Nominations Committee. **Motion passed.**

The Board reviewed the draft budget for 2014.

**MOTION:** Moved by Dennis Rogers and seconded by Mark Kreutzer to accept the recommendation of the Budget Committee to provide the proposed budget for presentation to the general membership at the conference. **Motion passed.**

### **Board Member Reports**

*Carol Smith:* Thanked President Palmer for his service to the board.

*Eldon Marcum:* Thanked the OFDDA staff members for their countless hours, especially during legislative session.

*Darrell King:* Thanked President Palmer for his insight, noting his belief that the OFDDA board has benefited a lot because of Roy's past experience.

*Don Trotter:* Thanked both President Palmer and Past President Reeves for their efforts on behalf of OFDDA. Should he be fortunate enough to be elected president, Don will look forward to working with Roy and the rest of the board over the coming year.

*Bob Reeves:* Thanked President Palmer for his hard work this year.

*Mark Kreutzer:* Thanked President Palmer for his service to the board. Noting that the board is only as good in its entirety, Mark expressed appreciation for the fact that the OFDDA Board works together for the common good.

*Roy Palmer:* Thanked the board members for their service and provided each with a token of his appreciation.

### **Adjournment**

With no further business to conduct, President Palmer adjourned the meeting at 3:35 p.m.