

**Oregon Fire District Directors Association**  
**March 21, 2015**

**MINUTES**

President Kreutzer called the meeting to order at 10:10 a.m. A quorum was present:

**Present:**

Mark Kreutzer, President  
Don Trotter  
Dennis Rogers  
Carol Smith  
Don Thompson  
Gary Endicott  
Gary Ollerenshaw  
John Dunn

**Not Present**

Eldon Marcum

**Staff:**

Genoa Ingram  
Laureal Williams

**Guest Reports**

*Insurance/Risk Management* – No report.

*OFCA Report* – No report.

**Minutes**

The Board reviewed the minutes of the January 24, 2015, Board meeting. The minutes were ***approved as presented.***

The Board reviewed the minutes of the January 30, 2015, email vote for the early LOSAP withdrawal.

**MOTION:** Moved by Don Trotter and seconded by Don Thompson to approve the minutes as amended to reflect all Board members voting “yes”. **Motion passed.**

**Financial Report**

Staff reviewed the financial reports provided in the packet materials. Financial activity has been typical for the first quarter of the year, with approximately 90 percent of budgeted dues collected so far. Staff anticipates the balance of dues are likely to be received after July, when some of the member districts begin their fiscal year.

**MOTION:** Moved by John Dunn and seconded by Don Trotter to approve the financial report as presented. **Motion passed.**

**President’s Report**

President Mark Kreutzer reported that he recently provided testimony on March 12 in support of HB 2818 and HB 3189 relating to incentives for volunteer firefighters. President Kreutzer noted that he would be traveling to Washington, DC, within the next several weeks to participate in the national efforts of the Western Fire Caucus.

## **Staff Report:**

**Legislative:** Genoa Ingram reported on the hearing for HB 2818 and HB 3189, noting that HB 2818 was scheduled for a vote the following Tuesday. She thanked President Kreutzer for his testimony on both incentive bills and provided reports on the following proposals:

- SB 865 relating to relief of property taxes for spouses of public safety officers (including volunteers) killed in the line of duty;
- SB 886 relating to the transfer of authority over health care facility structure plan review and inspections for fire and life safety from State Fire Marshal to Department of Consumer and Business Services.

It was noted that OFDDA opposed both bills.

**Darrel King** Staff provided a “get well” card for former Board member Darrell King.

**LOSAP** Laureal Williams recapped the LOSAP program, reporting on recent transactions and noting that Amity Fire had come on board. A visit to Canby was planned for the following week. In addition, staff provided an update on research into increased maintenance fees for non-OFDDA participants. Currently, six participating districts are not members of OFDDA; by increasing those participants’ fees to the current fee structure used for participating city departments, the Association would see a net gain of approximately \$575. It was the consensus of the Board that staff research the overall fiscal impact of offering OFDDA members a 10 percent discount on the annual fee. In addition, staff was asked to estimate the annual cost to the Association of maintaining the LOSAP program.

**Gutter Bids** Laureal Williams reviewed additional bids for gutter cleaning, moss removal (roof and front entry) ***By consensus***, the Board agreed to request staff to obtain additional bids and to seek **input** from the Building Committee.

**Board Outreach** - Genoa Ingram reported on several inquiries with regard to OFDDA membership. While most had renewed, Jackson County #3 had not based on recommendation from the Chief. Other outreach had been focused on the LOSAP program.

## **Committee Reports**

**BPSST** – No report.

**Bylaws & Policies Committee** – Don Trotter reviewed the Committee’s recent work updating the Association’s policies; marked copies were provided in the meeting materials. He provided an overview of the Committee’s recommendations for the following revisions:

- Policy 102 to be updated to include electronic submittal of resolutions.
- Policy 107 to be updated to reflect ‘may’ instead of ‘shall’—should not be mandatory
- Policy 111 to be updated to make the appointment process for committee members consistent with existing policies.
- Policy 115 to be updated to make the timing of the Board election process consistent with existing bylaws.
- Policy 134 to be voided and the duties of the Resolutions Committee be incorporated into the duties of the Bylaws and Policies.
- Policy 135 to be revised to include duties of Resolutions Committee.
- Policy 136 to be updated to authorize Conference Committee Chair to invite representatives from other fire service organizations to assist in developing the conference program.
- Policy 147 should be promoted or voided. The Committee recognizes that the award has not been presented for several years due to a lack of nominations. It was the consensus of the Board that Policy 147 be identified for additional work, including modification or deletion.

- Policy 153 to be updated to name the Association's Immediate Past President as Committee Chair with authority to solicit input from past presidents about the mission and immediate purpose of the committee.

**MOTION:** Moved by Don Trotter seconded by Dennis Rogers to approve the policy revisions as recommended by the Bylaws and Policies Committee for Policies 102, 107, 111, 115, 135, 136, and 153. **Motion passed.**

**MOTION:** Moved by Don Trotter and seconded by John Dunn to void Policy 134. **Motion passed.**

Governor's Fire Service Policy Council – No report.

Conference Committee – Dennis Rogers reported that the committee is meeting again today to review program updates and discussion potential sites for 2016.

SDAO Legislative Committee – Genoa reported that Dennis Rogers had attended the most recent meeting. All of the action items were non-fire related. The Committee had adopted a policy change with regard to level of support/opposition for legislation that would allow a support or oppose position to be taken with providing testimony. SDAO is in concurrence with OFDDA with regard to stance on fire marshal bills noted earlier. Genoa also provided a brief report from the Joint Fire Legislative Committee.

NAEFO – President Kreutzer reported that the NAEFO Board has decided to reduce membership fees by half and phase the original fees in over a three-year period as follows: Year one: \$50; year two: \$75; year three: \$100 by year three for individual memberships. The State fee has been reduced to \$500 for new members, \$750 in second year and \$1000 in third year. Mark will be providing materials to be sent to member districts regarding new fee structure.

Nominations Committee – Don Trotter indicated the committee will provide information related to developing more diversified representation at the May Board meeting.

Fire & Life Safety – Staff will assist John Dunn with obtaining information on Committee membership and meeting dates.

Property Committee – No report.

Ambassador Committee – No report.

Budget Committee – No report.

### **Old Business**

Committee Appointments Don Trotter noted that the Committee appointments had not been formally adopted at the last meeting.

**MOTION:** Moved by Dennis Rogers and seconded by Don Thompson to approve the 2015 Committee Assignments as presented. **Motion passed.**

Strategic Plan Don Trotter noted that the Committee appointments had not been formally adopted at the last meeting.

**MOTION:** Moved by Don Trotter and seconded by Dennis Rogers to approve the most recent changes to the Strategic Plan with additional changes to cover page. **Motion passed.**

### **New Business**

*Volunteer 360 Committee* President Kreutzer reported that the Committee members had met with the Department of Labor but that the primary issue relates to conflicts at the federal level, including the IRS, and would need to be addressed there.

*Collaborative Interface Taxation Committee* OFCA has introduced HB 3213 to address protection of unincorporated land. President Kreutzer reported on discussions with ODF regarding the potential for double assessment of property owner.

*Liaisons with Fire Service Partners* President Kreutzer suggested appointing a Board member to act as liaison for the various fire service organizations. Current policy 111 requires the President to act in that capacity for all fire-related entities.

### **Next Meeting**

The next meeting will be Saturday, May 16, 2015, at 10:00 a.m. Staff was asked to poll the Conference Committee to verify a quorum for the April meeting.

### **Adjourn**

There was no further business and the meeting was adjourned at 12:07 p.m.