

**Oregon Fire District Directors Association  
November 5, 2015**

**MINUTES**

President Kreutzer called the meeting to order at 10:00 a.m. A quorum was present:

**Present:**

Mark Kreutzer, President  
John Dunn  
Eldon Marcum  
Gary Ollerenshaw  
Spike Piersol  
Dennis Rogers  
Carol Smith  
Don Thompson  
Don Trotter

**Guests:**

Jeff Griffin, WHA  
Allen Forster, OFDDA Past President  
Dave Jones, OFDDA Past President  
Bob Reeves, OFDDA Past President  
Randy Brown, OFDDA Past President  
Ken Crowe, Nestucca Fire & Rescue

**Staff:**

Genoa Ingram  
Jessica Carpenter

**Guest Reports**

*Insurance/Risk Management* – Jeff Griffin, Wilson Heirgood, provided a recap of the training efforts which have reached 352 attendees so far. Two more trainings are scheduled.

Remaining Guest reports were deferred until the afternoon Joint Session.

**Minutes**

The Board reviewed the minutes of the September 19, 2015 Board meeting, as well as the minutes of the November Business Meetings.

**MOTION:** Moved by Dennis Rogers and seconded by John Dunn to approve the minutes of the September 19, 2015, Board meeting as amended. **Motion passed**

**Financial Report**

Staff reviewed the financial reports provided in the meeting packet, highlighting the following:

- Current due income is \$114,749.00, 95.6% of budget and we anticipate a few more membership dues with conference registrations.
- Overall income is at \$208,469.60, 74.4% of budget with a significant portion of conference income still to be collected.
- Expenses are currently at \$169,918.12, 63.6% of budget with many conference related expenses to still be paid.
- Current checking and savings total \$176,697.32 with overall assets at
- \$277,093.41 and net income for the year currently at \$38,551.48.

**MOTION:** Moved by John Dunn and seconded by Dennis Rogers to approve the financial report as presented. **Motion passed**

### **President's Report**

President Kreutzer reported on his attendance at the NAEFO Conference. He suggested Wayne Senter, Executive Director of the Washington Fire Chiefs Association, as a speaker for next year's Fire Service Conference. Next year's conference is scheduled for September 19 and 20. President Kreutzer also reported on the recent Conference at the Washington Fire Commissioners.

### **Staff Report**

LOSAP – Genoa Ingram reported that member Boards had been invoiced at the reduced fee. Staff had made a presentation to the Adair Board

Conference Schedule – Staff reviewed the Board Conference Schedules with Board Members.

Board Outreach Genoa Ingram reported that Canby Fire and had “come back reported that the Final Report on the 2015 Legislative Session was included in the meeting packets. Additionally, Roy Palmer attended the fundraising event for Sen. Bill Hansell in Eastern Oregon.

Audit – Jessica Carpenter provided an update on proposals received for the OFDDA audit.

**MOTION:** Moved by John Dunn and Gary Ollerenshaw to accept the proposal by Antico Forbess for the OFDDA audit in an amount of \$5,500 – \$6,500. **Motion passed.**

Other Jessica Carpenter noted that there were three giveaways available for those attendees completing their vendor passport documents. ***By consensus***, the Board agreed to give away all three items to three different attendees.

### **Committee Reports**

BPSST – Written report submitted by David Jones (EXHIBIT D). The term expires in another year and a half. The November Fire Policy Committee has been cancelled due to lack of agenda items.

Bylaws & Policies Committee – Don Trotter noted that the proposed Bylaws changes were in the packets and had been placed online for the past 60 days.

Governor's Fire Service Policy Council – Written report submitted by Bob Reeves. Bob noted that his term was ending and that OFDDA would need to find a replacement to serve on the GFPC.

**MOTION:** Moved by Dennis Rogers and seconded by John Dunn to designate Mark Kreutzer as OFDDA's representative on the Governor's Fire Policy Council. **Motion passed.**

Conference Committee – Dennis Rogers suggested that the Board approve and endorse the conference agenda.

**MOTION:** Moved by Dennis Rogers and seconded by Eldon Marcum to approve the Conference program. **Motion passed.**

Nominations Committee – Don Trotter reviewed the proposed slate of officers and discussed the elections process.

Nominees are as follows:

President: Dennis Rogers, Sheraton Fire District  
1st Vice President: Don Thompson, North Bay RFPD  
2nd Vice President: Eldon Marcum, Stanfield RFPD  
Director Position #3: Spike Piersol, Hermiston Fire  
Director Position #4: John Dunn, Tangent Fire and Rescue  
Director Position #5: Gary Ollerenshaw, Redmond Fire and Rescue  
Director Position #6: Carol Smith, N. Lincoln Fire and Rescue

Fire & Life Safety – John Dunn reported that the next meeting is scheduled for November 19.

Property Committee – Bob Reeves reported all of the work suggested by the Property Committee had been completed.

Ambassador Committee – Eldon Marcum reported that it had been suggested that best practices be implemented.

Budget Committee – Don Thompson reported that the Budget as approved by the Board would be presented to the membership for approval.

Past Presidents' Committee – Don Trotter reported that the Past Presidents Committee would meet the following day for lunch. He noted the number of Past Presidents present and their participation in the Conference by introducing speakers and other assistance.

### **New Business**

Fireworks Past President Randy Brown discussed issues with illegal fireworks. Don Trotter reported that Clackamas Fire was expected to pass a resolution allowing Clackamas Fire to restrict the use of fireworks during high risk time periods. The ordinance will be available on the CFD1 website on November 12.

GEMT Staff referenced the Ground Emergency Medical Transport (GEMT) information sheet contained in the Board packets and provided an update on the issue which is being brought forward by Tualatin Valley. TVF&R is discussing a proposal that would provide cost recovery for transport via Medicaid through the State of Oregon, most likely via the Oregon Health Authority. Staff indicated that the last communication from OFCA was they did not have their “ducks in a row” but asked that OFDDA be poised to provide support at the appropriate time.

Transient Lodging Tax Staff also provided information on the transient lodging tax which is currently split 70/30 with 30 percent going to local governments and 70 percent to promote tourism. The problem is that the local funds are not shared with special districts, creating a need for infrastructure funding. Chief Kris Weiland, Nestucca Fire and Rescue, had requested that fire service representatives seek funding for infrastructure needs.

***By consensus***, the Board agreed to lend support when and as needed and staff indicated that action would be reflected in the minutes for both issues.

**MOTION**: Moved by Dennis Rogers and seconded by John Dunn to designate Mark Kreutzer as OFDDA’s representative on the Governor’s Fire Policy Council. **Motion passed.**

### **Next Meeting**

The next meeting will be held in January 2016.

### **Adjourn**

There was no further business and the meeting was adjourned at 11:32 a.m.