

**Oregon Fire District Directors Association  
Board of Directors  
Meeting Minutes - July 16, 2016**

**MINUTES**

President Dennis Rogers called the meeting to order at 10:00 a.m. A quorum was present:

**Present:**

Dennis Rogers, President  
Mark Kreutzer, Immediate Past  
President  
John Dunn  
Gary Ollerenshaw  
Don Thompson  
Eldon Marcum  
Spike Piersol

**Not Present:**

Kevin VanDyke

**Guests:**

Steve Silva, WHA

**Staff:**

Jessica Carpenter  
Genoa Ingram  
Laureal Williams

**Minutes**

The Board reviewed the minutes of the May 21, 2016, Board meeting.

**MOTION:** Moved by Mark Kreutzer and seconded by John Dunn to approve the minutes of the May 21, 2016, meeting as presented. **Motion passed**

**Financial Report**

Jessica Carpenter reviewed the financial reports provided in the meeting materials. Checking and savings reported as of July 8, 2016, to be just over \$223,000, with total liabilities and equities at \$314,161.33. Membership dues are currently at 90.3 percent of budget, with another \$12,000 needed to reach budget. Staff anticipates that the association will see additional dues payments in the next six to eight weeks but is not certain that 100 percent of budget will be attained this year. Overall income is at 62.2 percent of budget with the majority of conference income still to come; expenses are at 42.7 percent, again with the majority of conference expenses still to come this fall. Overall, the financial status is very positive with most line items tracking exactly as expected halfway through the fiscal year.

**Guest Reports**

**OFCA Report** – No report.

**DPSST Report** – No report.

**Insurance Update** – Steve Silva, WHA, reported that three SDAO/OFDDA trainings were scheduled the following week and an additional 8-10 are being scheduled in the future.

**Oregon Fire Service Museum** – Laureal Williams reported that the Museum was approximately \$17,000 away from meeting their goal to begin the Phase I building project.

## **President's Report**

**OFCA Meeting** President Rogers reported on his attendance at the OVFA Conference in June in Lebanon.

**OFSOA** A written report to the Oregon Fire Service Office Administrators was submitted for their meeting.

## **Staff Report**

**LOSAP** – Laureal Williams provided a recap on discounted maintenance fees for LOSAP. She also reviewed the cost to administer the program and suggested that the Board again offer a 25 percent discount for members.

**MOTION**: Moved by Eldon Marcum and seconded by John Dunn to approve a 25 percent discount on LOSAP administrative fees for OFDDA members. **Motion passed**

**Legislative** – Genoa Ingram provided information on three issues:

**Transient Lodging Tax**: Genoa will attend the meeting of the Coastal Caucus in Coos Bay on August 8 and 9 where a limited modification to the transient lodging tax to benefit public safety entities on the coast (police and fire) will be on the agenda.

**Implementation of SB 1513**: Staff and Board members discussed efforts to implement SB 1513 in various jurisdictions.

**Tax Check-off for Volunteers**: Rep. Olson and Rep. Boone will co-sponsor a bill during the 2017 legislative session.

**Board Outreach**: Genoa Ingram reported on the staff visitation to Hermiston to meet with Stanfield, Hermiston, and neighboring districts. Crooked River Ranch and Philomath Fire Districts also received outreach.

**SDAO Insurance Discount**: Genoa Ingram reminded Board members that there were five opportunities to receive discounts for SDAO's insurance program. Those opportunities are as follows:

- Online Training – 2 percent credit
- SDAO/SDIS Training or Board Practices Assessment – 2 percent credit
- Affiliate Organization Membership – 2 percent credit
- Best Practices Checklist – 2 percent credit
- Oregon Ethics Law Policy – 2 percent credit

## **Committee Reports**

**BPSST** – Written report submitted by David Jones (EXHIBIT ON FILE).

**Bylaws & Policies Committee** – Board members discussed the LOSAP emergency withdrawal policy and what constituted a hardship. Mark Kreutzer suggested that, in lieu of listing specific hardships, insert the words “financial hardship”. Dennis Rogers offered to work with staff on the issue

***By consensus***, the Board gave staff authority to incur legal fees to explore the current requirement for there to be a “separation from service” prior to funds being accessed.

Mark Kreutzer discussed the ability of Past Presidents who no longer hold elected positions to become honorary members for the purpose of voting at OFDDA business meetings. Mark also

discussed changes to the Bylaws that would allow officers to serve more than a single term. He will work on proposed amendments to address both issues.

Governor's Fire Service Policy Council – Mark Kreutzer reported that the Council meets next week.

Conference Committee – The Committee will meet immediately after the Board meeting. SDAO

Legislative – President Rogers reported that the next meeting is scheduled for August 22.

NAEFO – Mark Kreutzer reported that the schedule and classes for the Conference are close to finalization and online registration should be up within the next two weeks. The Conference is scheduled for September 19 and 20 at the Orleans in Las Vegas.

Nominations Committee – No report.

Fire & Life Safety – John Dunn summarized the handouts from the Fire and Life Safety Committee, noting the emphasis on smoke alarms. Fire safety education in schools is also a priority for students who will be residing in dorms. There will be no July meeting due to issues with the new State Police building.

Property Committee – Staff provided an update on the process to change out the lighting in parts of the building.

Ambassador Committee – Gary Ollerenshaw distributed a list of Top Five Reasons to *Belong to OFDDA*.

Budget Committee – The Committee will begin work this month.

Vacant Lands Committee – No report. (Mark Kreutzer had previously reported that legislation on this issue is anticipated for the 2017 session.)

Past Presidents Committee – No report. Past Presidents shirts have been ordered.

### **New Business**

Cancer Presumption OFCA is working on modification of cancer presumption legislation which would allow the option for purchase of a second policy for cancer. Steve Silva added that he was aware of the effort, which is still in the discussion stages.

TVF&R Request for GEMT John Dunn mentioned that TVF&R has requested contributions for costs incurred for the GEMT legislation.

Board Vacancy Notification of the Board vacancy had been sent out with a deadline of August 1 for submission of applications.

### **Next Meeting**

The next meeting is scheduled for Saturday, September 17, 10:00 a.m.

### **Adjourn**

There was no further business and the meeting was adjourned at 11:57 a.m.