

**Oregon Fire District Directors Association
January 16, 2016**

MINUTES

President Dennis Rogers called the meeting to order at 10:00 a.m. A quorum was present:

Present:

Dennis Rogers, President
Mark Kreutzer
John Dunn
Eldon Marcum
Gary Ollerenshaw
Spike Piersol
Carol Smith
Don Thompson

Guests:

Kevin Van Dyke

Staff:

Jessica Carpenter
Genoa Ingram
Laureal Williams

President's Report

Bob Reeves Memorial President Rogers announced that there would be a memorial for OFDDA Past President Bob Reeves on January 24 in Welches.

Meritorious Awards Dennis has been asked to serve on the awards selection committee for OFCA's Meritorious Awards Dinner.

Mark Kreutzer Recognition Dennis thanked Immediate Past President Mark Kreutzer for his service to OFDDA and announced that a contribution in the amount of \$250 had been made in his honor to the Muscular Dystrophy Association, Mark's favorite charity.

Guest Reports

OFCA Report – Written report from OFCA President Jim Aldrich. (EXHIBIT A)

Insurance/Risk Management – Staff noted that although he was unable to attend today's meeting, Jeff Griffin reported that WHA has been able to host four more SDAO/OFDDA-sponsored trainings than originally anticipated in 2015. In addition, five trainings have already been scheduled for January/February 2016.

Oregon Fire Service Museum – Laureal Williams reported on behalf of the Oregon Fire Service Museum and conveyed thanks to the Board for use of the OFDDA building. She also noted that bricks and yards of concrete were available for sale as a fundraising option for the Museum. The Museum is currently at two-thirds of its fundraising goal and plans to begin construction on its facility in Brooks later this year.

MOTION: Moved by John Dunn and seconded by Eldon Marcum to purchase a large brick from the Museum in honor of Bob Reeves. **Motion passed**

MOTION: Moved by John Dunn and seconded by Spike Piersol to purchase a large brick on behalf of OFDDA. **Motion passed**

Minutes

The Board reviewed the minutes of the November 5, 2015 Board meeting.

MOTION: Moved by John Dunn and seconded by Spike Piersol to approve the minutes of the November 5, 2015, Board meeting as presented. **Motion passed**

Financial Report

Jessica Carpenter reviewed the current financials including a balance sheet indicating a total checking and savings balance of \$156,172.47 and total assets with building and equipment of \$246,683.63. The Profit and Loss Budget vs. Actual for year end 2015 reflects that income was at \$256,518.96 (91.5% of budget) and expenses totaled \$247,705.20 (92.7% of budget). Net income for the year was \$8,813.76. The Profit and Loss Budget vs. Actual for 2016 year-to-date reflects little activity so far, with only \$1000.00 of income and \$1672.06 in expenses.

Staff Report

LOSAP – Laureal Williams reported that Canby Fire had completed paperwork and was officially on Board. Additionally, she and Genoa Ingram had visited with Adair Fire which is expected to join the program. In 2015 LOSAP generated \$10,725 in fees for OFDDA.

Legislative – Staff reported that the 2016 short session was scheduled for February 2 and was constitutionally limited to 35 days (March 6). Filing for candidacy is scheduled for March 8. TVF&R has approached OFDDA about use of the Association’s logo on the one-pager developed in support of GEMT. Staff agreed to forward the logo following review of the document.

Board Outreach Genoa Ingram reported that she had visited with Yamhill Fire District regarding their levy and had offered OFDDA staff assistance.

Committee Reports

BPSST – Written report submitted by David Jones (EXHIBIT B).

Bylaws & Policies Committee – No report.

Governor’s Fire Service Policy Council – The Council has not met since the November OFDDA Board meeting. Mark Kreutzer has submitted his Executive Appointment paperwork to replace Bob Reeves on the Council.

Conference Committee – Laureal Williams reviewed the Conference evaluations submitted by Conference attendees and discussed comments with the Board. Jessica Carpenter reviewed the Conference financials. Conference income totaled \$78,000 as opposed to the budgeted \$93,500 which is 83.9 percent of income. Registrations were slightly down but vender income was up. This most significant impact on income was the Board’s decision to reduce registration fees earlier this year.

SDAO Legislative – Staff reported that the next meeting is Wednesday, January 27, at 11:00 a.m.

NAEFO – Mark Kreutzer reported that NAEFO continues to seek administrative support staff. NAEFO’s former president had not won his re-election to his local Board and had to step down; the new president is Candy McCullough of Vashon Island Fire & Rescue (WA).

Nominations Committee – No report.

Fire & Life Safety – John Dunn reported that there had been a presentation by the American Disability Resource Committee of Oregon. He thought the topic was a timely topic for dissemination to member districts.

Property Committee – Staff reported that all of the work suggested by the Property Committee for 2015 had been completed. Staff had been working with former Chair Bob Reeves to solicit estimates for electrical work in 2016. Once a new committee chair is appointed, staff will

forward the estimates. The Board suggested that staff research the Energy Trust to see if any grant funds may be available for installing energy efficient lighting in the board meeting room. Ambassador Committee – Eldon Marcum reported that Committee had discussed best practices policy for districts to assist with Scholarships; discounts for first-time attendees had also been explored.

Budget Committee – No report.

Vacant Lands Committee – Mark Kreutzer reported that legislation is anticipated for the 2017 session.

Past Presidents Committee – No report.

Old Business

Strategic Planning Review – President Rogers asked for input on the Strategic Plan. Mark Kreutzer noted that Objective 4 (1-B) directs that surveys include non-members. He asked to what extent outside of Conference that is being done. Staff suggested that a short survey be included with the membership solicitation letter. Additionally, page 8 lists performance objectives that should be updated. Staff will update that data.

New Business

Board Elections Board members reviewed applications from Kevin Van Dyke of Forest Grove Rural Fire Protection District and from Ron Humphres of Illinois Valley Fire District. Kevin Van Dyke was present and responded to questions regarding his previous service on the Board.

MOTION: Moved by Gary Ollerenshaw and seconded by Spike Piersol to elect Kevin Van Dyke to the OFDDA Board of Directors. **Motion passed.**

Meeting Schedule Board members reviewed the draft meeting schedule and made no changes. (EXHIBIT C)

Committee Assignments Board members reviewed the list of Committee Assignments and President Rogers made appointments as updated in the 2016 list. (EXHIBIT D)

Next Meeting

The next meeting is scheduled for Saturday, March 19, 10:00 a.m.

Adjourn

There was no further business and the meeting was adjourned at 12:38 p.m.