

**Oregon Fire District Directors Association**  
**September 7, 2013**  
**MINUTES**

President Roy Palmer called the meeting to order at 10:01 a.m. A quorum was present:

**Present:**

Roy Palmer, President  
Darrell King  
Mark Kreutzer  
Eldon Marcum  
Bob Reeves  
Dennis Rogers  
Carol Smith  
Don Trotter

**Not Present:**

Don Thompson

**Staff:**

Genoa Ingram  
Jessica Carpenter  
Laureal Williams

**Guests:**

David Sellers, OVFA President  
Chief Ted Kunze, OFCA\*

*\*Via teleconference*

**Conference Committee Update**

Staff reported that six registrations have been received to date, in addition to six vendors. One scholarship has been received. Staff was asked to provide the Board with a history of previous scholarship recipients. Staff also reported that Sunriver was booked for 2014 and Seaside was booked for 2015. Chief Kunze asked staff to send conference material to OFCA staff. An additional meeting will not be needed at this time and any necessary discussions will take place by phone or email.

**MOTION:** Moved by Dennis Rogers and seconded by Darrell King to approve and endorse program and budget of the Conference Committee. **Motion passed.**

**Minutes**

The Board reviewed the minutes of the June 22, 2013 meeting.

**MOTION:** Moved by Mark Kreutzer and seconded by Eldon Marcum to approve the minutes of the June 22, 2013 as submitted. **Motion passed.**

**Financial Report**

The Committee reviewed the financial statements. It was noted that the majority of the dues have been received and those who have registered for Conference as members and have not yet paid their dues, have been reminded.

**MOTION:** Moved by Dennis Rogers and seconded by Don Trotter to accept the financial report as presented. **Motion passed.**

### **Guest Reports**

David Sellers, President, OVFA reported that the OVFA would attend a bill signing ceremony with the Governor on September 16. There was also a visitation with OVFA/OFDDA Staff at Sheridan Fire the previous week.

### **President's Report**

President Palmer reported that he had gained new appreciation for the legislative process.

### **Staff Report**

*Legislative:* Staff reported on the status of 9-1-1 efforts and the collective bargaining issue.

*LOSAP:* Staff reported that Jackson County Fire District #3 would be coming online as a LOSAP participant. The Board reviewed an expedited request from Rebecca Rider.

**MOTION:** Moved by Eldon Marcum and seconded by Bob Reeves to deny the request for early withdrawal of LOSAP funds and provide notification to the applicant of programs available for securing cell phones on an emergency bases. **Motion passed unanimously.**

### **Committee Reports**

The following written guest reports were received: (EXHIBITS A-D)

*DPSST:* Written Report received from Eriks Gabliks.

*BPSST:* Written report received from David Jones.

*GFSPC:* Written report received from Bob Reeves.

*OFSOA:* Susan Shepard submitted a report on behalf of OFSOA.

*NAEFO:* Mark Kreutzer reported that the 2013 conference is coming up in two weeks.

### **Old Business**

*ISO:* President Palmer provided an update on the ISO issue and noted that OFDDA had made a contribution to OFCA's legal fund.

### **New Business**

No new business.

### **Board Member Reports**

*Carol Smith:* There was a structure fire in the previous evening. Nestucca Fire also responded.

*Dennis Rogers:* Has met with representatives from the Boards at Amity and Dayton.

*Eldon Marcum:* Would like to see in the Communique an announcement that OFDDA Board and staff is available to meet with them.

*Darrell King:* There was a structure fire next door to the fire department. Four departments assisted. He also provided an update on Ophir Fire's request for training and efforts to form a fire district at Allegheny.

Don Trotter: One item still pending is a policy on legislative issues, which he will have by the November meeting. The District is reviewing applications for fire fighters and has received applications from out of state and even out of country.

Bob Reeves: His next-door neighbor had a fire, which Bob was able to put out before the fire department arrived. The local bus will make twelve runs to Timberline Lodge.

Mark Kreutzer: The volunteer compensation committee continues but it is challenging to get all affected parties to reach consensus on a policy. His district just went through an employee termination process. The Board is also reviewing applications for a Division Chief.

President Palmer: Things are going well with both District 2 and Calapooia and he has been asked to take over the management of Winston-Dillard Fire District on a temporary basis.

**\*\* Recess \*\***

*The Board recessed at 11:44 a.m. and reconvened at 12:14 p.m.  
for the purpose of the strategic planning portion of the meeting.*

**Budget Presentation**: Darrell King asked staff to review the proposed budget for 2014. The Board discussed various components presented. Dennis Rogers suggested that the Board alter the format of the budget to reflect a line item for Capital Reserve Fund.

**MOTION**: Moved by Bob Reeves and seconded by Eldon Marcum to approve the budget for presentation to the membership, as submitted with the addition of the Capital Reserve Fund. **Motion passed.**

**MOTION**: Moved by Don Trotter and seconded by Bob Reeves to direct the Executive Committee to modify OFDDA's staffing contract with Court Street Consulting to reflect the increase and addition of one staff person effective October 1, 2013. **Motion passed.**

**Strategic Plan Review**: President Palmer reviewed the Strategic Plan. Don Trotter suggested that in the future, the Board begin modification of the Strategic Plan each January and the revisions be presented at November Conference (rather than making modifications in September for presentation in November). The Board suggested revisions throughout the document for staff to incorporate for the Board's review. During the discussion relating to training, Board members asked if SDAO provides a certificate of completion for classes attended. SDAO does not.

### **Adjourn**

There was no further business and the meeting was adjourned at 2:36 p.m.